

Whistleblowing Procedure

Responsibility	Process	Document/Records
<p>Receiving Officer</p> <p>IGD</p> <p>IGD</p> <p>IGD</p> <p>IGD</p> <p>BRAGC</p> <p>BRAGC</p> <p>BRAGC</p> <p>IGD/External Parties</p> <p>BRAGC</p> <p>IGD</p> <p>Receiving Officer</p>	<pre> graph TD Start([Start]) --> Receive[Receive reports] Receive --> Valid{Valid?} Valid -- Yes --> Initial[Initial investigation] Initial --> Consolidate[Consolidate] Valid -- No --> Consolidate Consolidate --> Raise[Raise to BRAGC] Raise --> Violations{Involve violations of laws} Violations -- Yes --> Refer[Refer to authorities] Violations -- No --> Decision{Decision to investigate} Decision -- Yes --> Appoint[Appoint IGD/External parties] Appoint --> Full[Full investigation] Full --> Action[Determine Action] Action --> Update[Update to IGD] Decision -- No --> Update Refer --> Inform[Inform Whistleblower] Update --> Inform Inform --> End([End]) </pre>	<p>Whistleblowing channel</p> <p>Investigation Report</p>

IGD: Integrity & Governance Department

BRAGC: Board of Audit, Risk, and Governance Committee

1. Concerns may be raised directly by anyone to the following whistleblowing channel:
 - i. Head of Integrity and Governance Dept (IGD);
 - ii. Head of Human Resource;
 - iii. Malaysian Anti-Corruption Commission (MACC) reporting channel available in the MACC website at <https://www.sprm.gov.my/en>;
 - iv. via email to whistle@mri.com.my whose receiving officer is the Head of IGD
 - v. via online e-form in the website whose receiving officer is the Head of IGD
2. All reports received by Head of Human Resource shall be referred to IGD for verification.
3. Upon receiving the report, initial assessment to validate the report will be done by IGD.
4. All cases reported is to be tabled to BRAGC.
5. If the report is valid, an initial investigation will be conducted by IGD. The outcome of the investigation will be reported to BRAGC for decision. If it involves any violations of laws BRAGC may instruct management to refer to authorities for further action.
6. BRAGC may appoint IGD or external parties for further investigation if warrants.
7. BRAGC will determine the action to be taken based on the outcome of the investigation.
8. CEO shall ensure that management will carry out the decisions of the BRAGC.
9. Management shall institute the appropriate controls to prevent the re-occurring of the same or other misconduct, or wrongdoings.
10. IGD will be updated the status of the case.
11. Receiving officer will inform the whistleblower on the investigation and status.
12. At all time, the **receiver** of the report shall not reveal the identity of the whistleblower.