



Job Advertisement:	<b>SENIOR EXECUTIVE COMMERCIAL</b>	Posting Date:	13 October 2021
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### *Job Description*

#### **Responsibilities:**

- Assist Department/Unit Head to establish, monitor and review farebox rates matrix.
- To establish database of potential clients related to commercial & business development.
- To contact and carry out engagement activities with potential partners, clients, suppliers, and others related to new ventures.
- Prepare necessary reports on trends, developments and opportunities related to new businesses.
- Coordination & liaison personnel for Joint Venture Working Group & Sub Working Group (SWG) committee.
- Ensure all documents such as proposals, reports and others are properly documented & stored.
- Assist Department/Unit Head to prepare working papers, presentation decks and other matters to HOD, CEO and/or BOD related to Commercial.
- Prepare, monitor & review Department/Unit budget & KPIs.
- Support other duties as & when required.

#### **Requirements:**

- Degree holder in Business Studies or any related discipline and/or its equivalent.
- Minimum 5-8 years of relevant working experience in transport / logistic industry. (Preferably from trucking / haulage or freight forwarders sector).
- Proficiency in written and spoken Bahasa Malaysia and English.
- Highly computer literate, meticulous and possess eye for detail.
- Willingness to travel.

Candidates with relevant working experience and qualification are invited to submit application by email to **hr@mrl.com.my**.